



**Standard Form for Information and Authorization for  
Inclusion in WAI's Group Tax Exemption**

Chapters seeking to be included in the Group Exemption Ruling of Women in Aviation International ("WAI") must complete the following form, and then **return to WAI before the 15th month following the Chapter's incorporation.**

1. Information Regarding Chapter:

Chapter Name	
Address	
City, State & ZIP	
Telephone Number	
EIN	
Purposes & Activities*	

\* Include a detailed description of the purposes and activities of the Chapter including sources of receipts and nature of expenditures.

2. Corporate Status:

State of Incorporation*	
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\* Attach copy of Chapter's articles of incorporation, as filed with your State, and Chapter's bylaws.

3. Current Tax Status:

Date and nature of any past IRS exemption determinations received by chapter*	
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\* If none, state "none." If you do not know whether your chapter has ever received such a determination, state "unknown."

4. Individual to Be Contacted by WAI on Tax Matters:

Name of Individual	
Address	
City, State & ZIP	
Telephone Number	

5. Authorization (to be completed by a chapter officer):

TO: WOMEN IN AVIATION INTERNATIONAL ("WAI")

FROM: \_\_\_\_\_ ("Chapter")  
(Name of Chapter)

The undersigned hereby states as follows:

1. Chapter is affiliated with WAI.
2. Chapter agrees to be subject to the general supervision or control of WAI.
3. Chapter is eligible to qualify for exemption under Code §501(c)(3).
4. Chapter is not a private foundation.
5. To the best of the undersigned's knowledge, the purposes and activities of the Chapter are as stated in the attached Articles of Incorporation and Purposes & Activities Statement.
6. Chapter hereby authorizes and directs WAI to include this Chapter in its group exemption ruling, and to report the same to the IRS.

\_\_\_\_\_  
Signature of Officer

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date